



Harmonia Collaborative Care

September 2023 Minutes

Wednesday September 20, 2023

Members Present:

Howard Martin, Lou Atti, Raj Patel, Christine Kluckhohn, John Grennell, Tristan Keelan and Francesca Tioleco, Sue Jasinski

Staff: Valerie Nowak, Michelle Chiappetta and Beverly Eagan

Consultants: The Magellan Group

Howard Martin called the meeting to order at 3:05 PM

Motion made by Lou Atti to accept May 2023 meeting minutes and second by Francesca Tioleco. **Motion Carried.**

Departments Report

Service reports and volumes per service area provided. See attached detailed report of each service area.

CEO report was provided. CEO highlighted the following: 1) Discussed relationship with Nick Pusateri, Esq. Suggestions made for moving forward with Nick. 2) Proposals A) ESC and B) Upper Edge Consulting were presented. Val provided overview of each proposal. Extensive discussion followed. Further due diligence for both will occur. Board Members welcome to attend follow up meetings with either or both. 3) Val was invited to attend the Evans Economic Development Advisory Committee (EEDAC), Good networking in Evans. 4) Team building and staff thank you on the “Big Kahuna” Tiki Boat Eighteen staff attended.

Compliance Training- Beverly Eagan. Bev presented Board Members with compliance training. Some of the highlights from presentation: Culture, compliance and integrity are critical to success of an organization. Our Culture is a Force Multiplier. Five generations are in the work force. Collaboration is important to all generations of workers and for developing network relationships. Beverly cross-walked each of our values to success of the organization.

Finance Report

April 2023: Monthly Revenue overall \$284,200; 34% greater than 2022 (>\$72,400) and 17 % greater (>\$165,800) YTD to 2022. Monthly Net Income was \$18,500; 123% greater than (>\$98,400) 2022. YTD Net Income is \$102,600;

3398% greater than 2022 (>\$102,300). Reviewed each service area to income and contribution margin.

May 2023: Monthly Revenue overall \$294,100; 39% greater than (\$83,200) and 21% greater than (\$249,900) YTD. Monthly Net Income \$60,100, 4508% greater than (\$58,600) 2022. YTD Net Income \$163,600, 9512% greater than (\$161,800) 2022.

June 2023: Monthly Revenue overall \$294,200; 32% greater than (\$67,200) and 23% greater than (\$316,800) YTD. Monthly Net Income \$37,200, 388% greater than (\$29,500) 2022. YTD Net Income \$201,300, 2064% greater than (\$192,000) 2022.

July 2023: Monthly Revenue overall \$241,800; 12% greater than (\$25,700) and 21% greater than (\$342,500) YTD. Monthly Net Income \$5,400, 2% greater than (\$100) 2022. YTD Net Income \$206,800, 1316% greater than (\$192,100) 2022.

Finally our 990 was signed and filed as well as the CFR.

Compliance Report: Deferred. A request for our Risk Assessment and Work Plan (report card) to be presented to Board was made. OMH regulation requires Compliance Officer to present directly to the Board one time a year.

Committee Reports

- **Governance-** Howard Martin. Extensive discussion occurred about organization moving forward and the need to focus on Governance, By-Laws, and populate needed Board Members. Discussed Board schedule of meetings and order/time off. Discussed the need for a potential Board/CEO administrative assistance.
- **Finance-Investment-**Raj Patel. Final Investment Policy document was given to the Board. Will be approved at the October meeting.
- **Strategic Planning-Need Chair** (Magellan to report). Updated plan on portal.

New Business:

- **2024 Meeting Schedule-**Deferred
- **Resignation-**Kathleen Armstrong has formally resigned from the Board.

Adjourn at 5;15

Christine J. Kluckhohn PT, DPT, MSHSA