



Harmonia Collaborative Care

May 2022 Minutes

Wednesday May 18, 2022

Amended Minutes June 15, 2022 by Val Nowak, CEO

Members Present: Howard Martin, Lou Atti, Christine Kluckhohn, and Kathleen Armstrong, Tristan Keelan and Raj Patel

Staff: Valerie Nowak, and Michelle Chiappetta

Excused: John Grennell and Sue Jasinski

Howard Martin called the meeting to order at 8:16.

MOTION: Motion to approve April 2022 meeting minutes by Lou Atti and seconded by Christine Kluckhohn Motion **Carried.**

Quality Assessment Review & Minutes: Val Nowak

Five incidences in the 1st quarter: Two natural deaths; two suicide attempts (same client) and one death unexplained. No Child Abuse Reports were filed during this quarter. Clinic wait times: 65% in 10-30 days for initial appointment. There was an increase in number of initial appointments provided greater than 30 days from 8%. Referrals are up 50% from 2021 and there is a 5% increase in number of sessions. **Number of people served is down 31%. Addendum: Correction: there is a positive variance for number of people served of 19%. Corrected stats from Mental Health Clinic data.**

Goggle Review Derby 3.8/5; Hamburg 3.4/5. Wait time is increasing because of staff shortage.

Department Reports

Service reports and volumes per service area provided. See attached detail reports of each service area.

CEO report was provided. CEO highlighted the following: 1) Received OMH Workforce Grant of \$34,000. There are various ways to use these funds for our clinical staff and will be determined by leadership. 2) Staff Shortage: Difficulty hiring for MH and HH programs causing increase in wait times and additional burden on program directors. Patients are given option to be referred out to another organization. Triage for high risk clients being done. Brylin Hospital's

outpatient MH clinic is closing in next few months. 3) Meeting with Tony Frandina from Trubee Collins scheduled for 5/19. Board members are invited to attend. Currently have approximately \$8,000 in cash to invest. 4) Exhale: A grant opportunity through Wilson Foundation and Health Foundation to create a respite program for caregivers in collaboration with Cradle Beach.

Finance Report

- **Financials March:** Monthly Revenue overall \$265,400. 10% greater than 2021 (>\$ 25,100) and 7% greater (>\$50,700) YTD to 2021. Monthly Net income (\$39,200), 59 % less than 2021 (<\$57,400). YTD Net Income \$158,300, 44% less than 2021 (<\$122,700). Reviewed each service area to income (contribution margin).
- **New Business:**
 - 1) **New Board Members.** Motion made by Lou Atti to approve Andrew Belden and Francesca Tioleco as new board members, second by Tristan Keelan. **Motion Carried.**
 - 2) **Potential Board Members Discussed.** Howard discussed cap on number of board members and “normalizing the board members terms.
 - 3) **Formal Board Orientation and Manual will be developed by Val Nowak.**

Adjourn at 9:36 AM.

Christine J. Kluckhohn PT, DPT, MSHSA