



Harmonia Collaborative Care
January 2022 Minutes
Wednesday January 19, 2022

Members Present: Howard Martin, Sue Jasinski, Lou Atti, and Raj Patel, and Christine Kluckhohn

Staff: Valerie Nowak, Michelle Chiappetta, and Megan Brautlacht

Excused: Kathleen Armstrong and John Grennell

Howard Martin called the meeting to order at 8:18.

MOTION: Motion to approve December 2021 meeting minutes by Sue Jasinski and seconded by Lou Atti. **Motion Carried.**

Department Reports

Service reports and volumes per service area provided. See attached detail reports of each service area.

- CEO report was provided. See Attached. CEO highlighted the following: 1) The Magellan Group donated \$2,000 to HCC. 2) End of year appeal sent 12/8. Sent to 1,932 individuals. Generated \$2,650. Design, print and postage costs total \$2220. 3) DISC training (on-site) for Leadership team was conducted by Amy Pearl. Team appreciative of the opportunity.
- **Mental Health Program Review.** Megan Brautlacht provided the board members with an excellent update of HCC Mental Health, including growth, staffing needs, and specific new initiatives. Megan was thanked for her thorough presentation.

Finance Report

- **Financials November:** Monthly Revenue overall \$246,500. 24% greater than 2020 (>\$ 47,900) and 27% greater (>\$571,800) YTD to 2020. Monthly Net income \$(35,900), 39% less than 2020 (<\$10,00). YTD Net Income \$319,600, 24% greater than 2020 (>\$61,000). Reviewed each service area to income (contribution margin).
- Finance Director added multiple notes/explanations. See report for full comments. 2022 budget almost complete. Will be presented to finance

committee 1/18/2022. Accountant Barb Hauser will be present at finance meeting. Budget approval deferred from today's agenda.

New Business:

- **1) CEO Evaluation (Salary and Bonus).** Process on going. Executive Board will meet to discuss CEO's bonus. Expectation is that CEO's evaluation and salary will be completed by January or early February 2022.
- **2) Hamburg Easement.** See full details in CEO report.
- **3) Ross Kenzie,** long standing board member passed away 11/26/2021. Discussed best way to honor him. Possible consider naming conference room.

Adjourn at 9:15 AM.

Christine J. Kluckhohn PT, DPT, MSHSA