



Minutes

Harmonia Collaborative Care Board of Directors Governance and Executive Committee

Location: Zoom Video Platform

Date: June 7, 2024 @ 8:30 AM to 9:30 AM

Members: Attending - Lou Atti, Chair; Howard Martin, Christine Kluckhohn, Rajan Patel, Valerie Nowak,

Absent -- John Grennell

Guest – Marta Hiczewski

Agenda items:

Approval of April Committee Minutes

- Motion Howard M. Second Christine K – Unanimously passed

New Business

- Audit Committee
 - Raj discussed possible changes as noted below.
 - We recognize a combined audit of the financial statements for HCC & the HCC Foundation – He suggested we expand the A/C to officially represent both entities – The committee agreed
 - He suggested that we allow the A/C to approve the financial statements instead of bringing them to the board for final approval. After approval the A/C committee chair would meet with the board to review findings and next steps when needed – after discussion the committee agreed
 - Val will review and update the charter if necessary

Old Business

- Development of Board Expectations/Requirements
 - Howard will get a draft out to the committee early next week so that we are able to review and update, with the intent of having them prior to meeting with our potential candidates.
- Recruitment of Directors
 - Val reported that we have 3 potential candidates
 - Kathy Murray – Lisa Denton – Paul Cesana - Interviews are scheduled

- Determine necessary/important policies and assign ownership - Val
 - We discussed the policies presented
 - Anti-Harassment – Whistleblower – Conflict of Interest
 - Val will review with the Attorney as there were questions around which are appropriate for the board to attest to, need board approval, and who should be the contact for reporting purposes.
- Garden Party
 - Marta gave an update. Currently we have 126 people attending the event. The team has done an outstanding job. The event will certainly be a success in many ways, including awareness, & financially for Harmonia
- Foundation Certificate
 - The Certificate of Incorporation for the Community Concern Foundation was attached to the agenda to confirm completion of the process
- CEO Compensation/Evaluation - Howard
 - After discussion it was determined that Howard will schedule a separate meeting to review this topic after the Garden Party.

Next Meeting-July 26, 2024 8:15 AM