



Harmonia Collaborative Care  
April 2022 Minutes  
Wednesday April 20, 2022

**Members Present:** Howard Martin, Sue Jasinski, Lou Atti, Christine Kluckhohn, and Kathleen Armstrong

**Staff:** Valerie Nowak, Michelle Chiappetta and Jennifer Gunia

**Excused:** John Grennell and Raj Patel

Howard Martin called the meeting to order at 8:15.

**MOTION:** Motion to approve March 2022 meeting minutes by Lou Atti and seconded by Sue Jasinski. **Motion Carried.**

### **Department Reports**

Jennifer Gunia provided a through update to BOD on Senior Services. Items highlighted: 1) County contract ended 3/31- County offering opportunity to earn full contract amount for 21/22 year based on expenditures. 2) Health Coach training held for Case Managers April 5, 2022. 3) Exhale a respite program opportunity through Wilson Foundation and Health Foundation for caregivers discussed. Preparing for LOI.

Service reports and volumes per service area provided. See attached detail reports of each service area.

CEO report was provided. CEO highlighted the following: 1) Open positions discussed. 2) Bonadio's assessment and plan for compliance in process. Compliance Committee arranging for initial meeting. C Kluckhohn offered to participate on committee. 3) Freed Maxick's recommendations in progress but staff shortage have been issue to implement. Recommendation of Denial Management procedure is being used. Credential process outsourcing being considered. 4) CCNY new contract to develop our own data from 10e11. 5) Board Bylaws- sent to Trevor Torcello Esq. for assistance.

### **Finance Report**

- **Financials February:** Monthly Revenue overall \$273,700. 5% greater than 2021 (>\$ 13,700) and 12% greater (>\$55,800) YTD to 2021. Monthly Net

income (\$23,300), 74 % less than 2021 (<\$65,800). YTD Net Income \$152,200, 22% less than 2021 (<\$42,200). Reviewed each service area to income (contribution margin).

- **New Business:**

- 1) **New Board Member.** Motion made by Lou Atti to approve Tristan Keelan as a new board member, second by Sue Jasinski. Tristan Keelan will sign conflict of interest. **Motion Carried.**
- 2) **Potential Board Members Discussed.** Howard discussed cap on number of board members and “normalizing the board members terms.

Adjourn at 9:35 AM.

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Christine J. Kluckhohn PT, DPT, MSHSA